



MIAMI BEACH

City of Miami Beach**PARKING DEPARTMENT**

1755 Meridian Avenue, Suite 200

Tel: 305.673.7505 ext. 6729, Fax: 305.673.7066

PRODUCTION METER RENTAL FORM

Date: _____

Company Name: _____ Contact Name: _____

Address: _____ Email: _____

Phone No.: _____ Cell: _____ Fax No.: _____

From: Asha Marajh, Office Associate IV /Meter Rental Liaison

Phone No. 305-673-7000 ext.6729

Fax No. 305-673-7066

Email: ashamarajh@miamibeachfl.gov

All transactions are to be completed and paid before 3 P.M. Monday thru Friday. Form of payment cash, check or credit card (Master or Visa card only).

All rentals must be requested 48 hours in advance. There will be a charge of \$ 20.00 for all returned checks. You will be solely responsible for all bank fees. All future payments by your company must be paid in cash or money order for a period of (1) year.

In order to better serve your meter rental needs, the parking department requires the following information.

- _____ 1. Do you have a Permit from Film and Print? YES ____ # _____ NO ____
(copy required)
- _____ 2. Copy of insurance certificate (if applicable)
- _____ 3. Meter Head numbers or PLATE NUMBERS
You are required to list **EACH** meter number or plate number to be bagged:
Meter/Plate Location: _____
Meter / Plate No.'s: _____

- _____ 4. Date/From: _____ To: _____
Time/From: _____ AM/PM To: _____ AM/PM
- _____ 5. Please list type of vehicles parked at the location, please note that only essential vehicles are allowed to park. **(No personal vehicles and/or crew parking permitted.)**
Promotional vehicles are not allowed.

Once you have completed the above information, sign and fax to Asha Marajh to the above fax no. Please note that NO ORDERS SHALL BE PROCESSED without signature and complete information.

Signature_____
Date_____
Phone No.

APPROVED BY: _____

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Dear Customer:

The Miami Beach Parking System has established the following procedures for the rental of metered spaces:

1. All rentals must be requested 48 hours in advance.

2. The Miami Beach Parking System will "BAG" and "UNBAG" meters during the rental period.

3. Charges are as follows:

A.	Administration Fees:	0 - 5 meters	\$20.00
		6 - 10 meters	\$25.00
		11 or more meters	\$30.00

B. Construction Meter Rentals:

* A copy of a valid, City issued Building or Work Permit must accompany each application for meter rental.

--Fee per space: ----- 0 - 5 meters ----- \$5.00 per meter \ per day.
----- Each Additional meter
over 5 meters ----- \$10.00 per meter \ per day.
----- All "WEEKEND" meter
rentals (per meter) -- \$10.00 per meter \ per day
***Regardless of amount of meters to be bagged.

C. Production & Film \ Special Events Rentals:

***A copy of a valid, City issued Production/Film or Special Events Permit must accompany each application for meter rental.**

***Each meter ----- \$10.00 per meter \ per day.**

*****Regardless of amount of meters to be bagged.**

NO PROMOTIONAL VEHICLES ALLOWED.

D. All Other Meters:

***Each meter----- \$10.00 per meter \ per day.**

******Regardless of amount of meters to be bagged.**

4. In the event the parking meter (head) and/or pole has to be removed for any length of time, a \$50.00 (per meter) removal and \$50.00 (per meter) reinstallation fee will be assessed.

5. You are responsible for any and all damages which may occur to the parking meter, parking meter pole, or the parking meter bag and lock during the rental period.

6. The Miami Beach Parking System will "bag" the meter purchased, but will not "reserve" the parking space by ticketing or towing. You are solely responsible for the use of the metered spaces during the rental period.

7. The City of Miami Beach's processing fee for returned checks is \$20.00 or 5% of the total amount of the check; whichever is the larger amount. As a result, all future payments will only be accepted in the form of cash, cashier's check or money order for a period of one (1) year.

THE ABOVE IS FOR INFORMATIONAL PURPOSES ONLY AND IS SUBJECT TO CHANGE WITHOUT NOTICE. THE CITY ALSO RESERVES THE RIGHT TO MAKE CHANGES WHICH ARE NOT CURRENTLY COVERED IN THESE INSTRUCTIONS.

DEV.1994 , REV.1/01 , REV.6/96 , REV.8/00, Rev. 2/02, Rev.9/02.